

## National Committee for Information Technology Standards

NCITS Secretariat, Information Technology Industry Council (ITI)  
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Email: [ncits@itic.org](mailto:ncits@itic.org)

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**Doc: IT/00-0059**

Date: January 24, 2000

Project: 91-R

Ref. Doc:

Reply to: Barbara Bennett

Phone: 202-626-5743

email: [bbennett@itic.org](mailto:bbennett@itic.org)

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<b>ACTION REQUESTED</b>	<b>NCITS Members - For Seven-Day Review ending January 31, 2000</b>
<b>cc:</b>	NCITS Community for Information
<b>Subject:</b>	NCITS L1 Approval of a Proposed Project Proposal to Revise X3:31:1988, Structure for the Identification of the Counties and County Equivalents of the U.S. and its Outlying and Associated Areas for Information Interchange

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Technical Committee L1 has **approved** a Project Proposal to Revise X3:31:1988, Structure for the Identification of the Counties and County Equivalents of the U.S. and its Outlying and Associated Areas for Information Interchange, for submission to NCITS for further processing.

In accordance with the TC-empowerment approval procedures approved by NCITS in October 1999 and now included in the NCITS/SD-2, the NCITS Secretariat confirmed the TC approved this project proposal after complying with the meeting requirements listed below or through a 30-day letter ballot.

If the Project Proposal originates within an NCITS Subgroup, voting on the submission of the Project Proposal is conducted in accordance with 4.4; **the vote** must be included with submission of the Project Proposal.

The Project Proposal must be included on the Draft Agenda for the Subgroup meeting at

which action is expected according to 4.3.4

If the Project Proposal is approved, work on the project may begin immediately on the project.

The Chair of the originating Subgroup shall forward to the NCITS Secretariat within three calendar-days the following information:

- 1) The approved Project Proposal
- 2) The next Subgroup meeting information
- 3) Any other supplemental information the Subgroup may wish to provide (i.e., draft press release) for registration of an NCITS project number and web announcement.

Upon receipt of the information package from the Chair of the originating Subgroup, the Secretariat shall electronically notify NCITS members of the approved Project Proposal.

**Any two NCITS members may request an appeal of the approved Project Proposal within seven calendar-days.**

If there is no appeal of the approved Project Proposal, a project number is assigned and announced by the Secretariat.

If an appeal is made of the approved Project Proposal, the Chair of the originating Subgroup is notified and NCITS voting is conducted according to 4.4.

If the Project Proposal is not approved, the Secretariat so notifies the proposer.

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**Subject: L1 Project Proposal to Revise X3.31**

1.1 Title **X3.31 Structure for the Identification of the Counties and County Equivalents of the U.S. and its Outlying and Associated Areas for Information Interchange**

1.2 Date Submitted **January 23, 2000**

1.3 Proposer(s) **L1, GIS**

2.1 Project Type (Development or Revision) **R**

2.2 Type of Document **Standard**

2.3 Definitions of Concepts and Special Terms

**Structure and numeric codes for the Identification of the Counties and County Equivalents of the U.S., Puerto Rico and the Island Areas and Associated Areas for Information Interchange**

2.4 Expected Relationship with Approved Reference Models, Frameworks, Architectures, etc.

**Integral component of the following hierarchical geographic coding structure:**

**X3.38 Identification of the States, the District of Columbia, and the**

**Outlying Areas of the U.S. for Information Interchange**

**X3.47 Structure for the Identification of Named Populated Places, Primary County Divisions and other Entities of the U.S. and its Outlying Areas for Information Interchange**

2.5 Recommended NCITS Development Technical Committee (Existing or New)

**Existing technical Committee — L1, GIS**

2.6 Anticipated Frequency and Duration of Meetings

**Quarterly, 4 hours per meeting**

2.7 Target Date for Initial Public Review (Milestone 4)

**October, 2000**

2.8 Estimated Useful Life of Standard or Technical Report

**Twenty years**

3.1 Description

**This standard describes the three digit numeric codes for identifying approximately 3200 county/county equivalents in the US.**

3.2. Existing Practice and the Need for a Standard

**This geographic coding system for counties has existed for almost 30 years and is the standard for county coding of data. It is used extensively by the government and industry.**

3.3.1 Development Costs

**\$500**

3.3.2 Impact on Existing or Potential Markets

**The revision of this standard maintains the 30 year investment of coding virtually all county level data for the US.**

3.3.3 Costs and Methods for Conformity Assessment

**This standard will contain all the necessary county names and codes required for conformity assessment.**

3.3.4 Return on Investment

**The benefits far exceed the nominal costs in maintaining this standard.**

3.4.1 Patent Assertions

**L1 is not aware of patent assertions.**

3.4.2 Dissemination of the Standard or Technical Report

**L1 is not aware of any IPR assertions that will hinder the distribution of this standard.**

4.1 Existing Standards

**X3.38 Identification of the States, the District of Columbia, and the Outlying Areas of the U.S. for Information Interchange**

**X3.47 Structure for the Identification of Named Populated Places, Primary County Divisions and other Entities of the U.S. and its Outlying Areas for Information Interchange**

4.2 Related Standards Activity

**L1 not aware of any projects under development that may affect or be affected by by the proposed project.**

4.3 Recommendations for Coordinating Liaison

**None**

4.4 Recommendations for Close Liaison

**None**

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Accredited Standards Committee

***National Committee for Information***

***Technology Standardization (NCITS)\****

L1 Doc. No.: L1/2000-009

Date: January 23, 2000

Reply to: Henry Tom, Chair L1, GIS

Oracle Corp.

1910 Oracle Way, MS 5049

Reston, VA 20190

(703) 364 2358

(703) 318-6342 FAX

email: htom@us.oracle.com

To: NCITS/L1, GIS

From: Henry Tom

Chair, L1, GIS

Subject: **Draft Agenda for the L1 and ISO/TC 211/US/TAG Meeting**

**March 31, 2000**

The next scheduled meeting is Friday, March 31, 2000 in Reston, VA. The meeting will be hosted by Oracle Corporation from 9 AM to 4 PM in Room (TBA) at 1910 Oracle Way, Reston, VA 20190. The point of contact is Henry Tom.

### **Draft Agenda**

- 1.0 Call to Order
- 1.1 Approval of Minutes and Agenda
- 2.0 Chairman's Report
- 3.0 L1 Meeting Schedule
  1. Projects
- 4.1 Spatial Data Standard for Facilities, Infrastructure, and Environment
  2. Ad hoc WG1 SDTS
  3. Ad hoc WG2 GIS Extension to SQL
  4. Ad hoc WG3 Spatial Data Quality
  5. Ad hoc WG4 Geocoding Standards
    - 4.5.1 Revision of X3.31 Structure for the Identification of the Counties and County Equivalents of the U.S. and its Outlying and Associated Areas for Information Interchange
  6. Ad-hoc WG5 Imagery and Gridded Data

1. U.S. TAG to ISO/TC 211, Geographic Information/Geomatics Committee
  - 5.1 Review of Cape Town Plenary
2. US Plenary Preparations

\* Operating under the procedures of The American National Standards Institute.

***NCITS Secretariat: Information Technology Industry Council (ITI)***

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From: Henry Tom

Sent: Sunday, January 23, 2000 5:14 PM

To: mvago@itic.org

Cc: htom; geohal+; amikuni; cberry; rugg; fbroome; lgodwin;  
jmaitra; rpearsall; tmauney; pharpring; norman.c.andersen;  
hirsch; sscott; eric.hofer; kobler; percivall; roswellc; dankod;  
cdabrowski; mbent; ckottman; jrherrin; rlhogan; lhothem;  
rfegeas; specht; dwc; kryden; ucgis; dbeddoe; Dave.Pendleton;  
kevin.backe; lhill; morrison; kryden; kemp; bschlesi;  
shawn.m.silkensen; lpd; suresh; genancyo; jcrowe; paltheide;  
moorela; scott.true

Subject: Project Proposal to Revise X3.31

<<File: L1-2000-005.doc>> <<File: L1-2000-009.doc>>

Dear Monica,

The L1, GIS Project Proposal to revise X3.31 Structure for the  
Identification of the Counties and County Equivalents of the  
U.S. and

its Outlying and Associated Areas for Information Interchange  
was

unanimously approved by a meeting vote at the L1 meeting,  
January 21,

2000.

According to the recently revised NCITS procedures, I am  
forwarding the

attached project proposal, and draft agenda for the next  
scheduled L1,

GIS meeting.

Regards,

Henry Tom

Chair, L1, GIS

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Henry Tom

Director, International Market Development

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