

# IT/01-0754

**NCITS B10/01-1086**

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Accredited Standards Committee\*

**NCITS, National Committee for Information Technology Standards**

**NCITS secretariat, Information Technology Industry Council(ITIC)**

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Chairman, NCITS B10 ID Cards and Related Devices

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TO: NCITS B10 Members

DATE: 2001- 08-01

SUBJECT: **Draft Agenda: B10 Plenary Meeting, August 16, 2001**

FROM: Joe Naujokas, NCITS B10 Chair

ACTION: Review to be prepared for meeting

## **Meeting Venue**

Xavier is the host for the meeting, with funding provided by:

ICMA	Waytek	UATP
Intelli-check.	Caulastics	3M

Detailed information is given in B10/01 N1076, meetings will be held at:

Cincinnati Marriott at River Center  
10 West River Center Blvd.  
Covington, KY 41011

Reservations should be made on an individual basis by calling the Marriott directly at 800.266.6605 or 859.261.2900. Please mention the code word XAVIER NCITS in order to receive the special room rate.

Reservations must be made prior to July 20, 2001 in order to receive the special room rate of \$135.00 per night, subject to state and local taxes (currently 10.24% per room per night).

Reservations must be guaranteed with a credit card. For information about the hotel, please visit their web site at [www.Marriotthotels.com](http://www.Marriotthotels.com).

## **NCITS B10 Meeting Agenda, August 16, 2001, Starting time: 9:00AM**

### **1.0 Administrative - Joe Naujokas**

- 1.1 Call to Order-introduction of attendees, roll call
- 1.2 Membership Report,

- 1.2.1 Introduction of new members
- 1.2.2 Members in Jeopardy
- 1.2.3 Members who lost voting Rights
- 1.2.4 Returning 30 Day Letter Ballots
- 1.3 Officer Changes –
- 1.4 Discussion of procedures for B10 N1082 Ballot, 14443-2 AMD1
- 1.5 Any problems with Task Group Membership/Meeting procedures

**2.0 Approval of draft agenda *NCITS B10/01-N108*, Joe Naujokas**

**3.0 Approval of the April 26, 2001 meeting minutes, *NCITS B10/00-N1077*, - Tina Fritz, Joe Naujokas**

**4.0 SC 17 Ballots and Issues**

**4.1 Conduct JTC1 and SC 17 Ballots**

**4.1.1 Physical & Mag Stripe Ballots (Dick Fayling)**

SC: 17 N 1945 DCOR Ballot, ISO/IEC 10373-1:1998, Identification cards - Test methods - Part 1: General characteristics

SC: 17 N 1994 FCD Letter Ballot, ISO/IEC CD 7810, Identification cards - Physical characteristics

**4.1.2 IC Cards w/contacts Jim Russell**

SC: 17 N 1935 Letter Ballot, ISO/IEC FPDAM 7816-3/AM 1, Identification cards - Integrated circuit(s) cards with contacts - Part 3: Electronic signals and transmission protocols - AM 1: Electrical characteristics and class indication for integrated circuit(s) cards operating at 5V, 3V and 1,8V

SC: 17 N 1951 NP Ballot, Identification cards - USB Interface for Integrated Circuit Cards with Contacts

SC: 17 N 1941 FCD Letter Ballot, ISO/IEC FCD 7816-5, Identification cards - Integrated circuit(s) cards with contacts - Part 5: Numbering system and registration procedure for application identifiers

**4.1.3 Optical memory cards, Chris Dyball,**

NO ballots In progress

**4.1.4 Contactless IC Cards, Joe Ravenis**

Next ballot for ISO/IEC 14443-2/AMD 1, identification cards - Contactless integrated circuit(s) cards - Proximity cards - Part 2: Radio frequency power and signal interface - AMENDMENT 1: Informative annexes on additional optional signal interface types SC: 17 N???? Expected outcome from WG Beijing Meeting - Recommendation or a Plan on how B10.5 will produce recommendation in timely manner

**4.1.5 USRC Registration Committee, Patty Greenhalgh**

SC: 17 N 1931 DCOR Letter Ballot, ISO/IEC 7812-1, Identification cards - Identification of Issuers - Part 1: Numbering system

**4.2 Review SC17 Plenary Agenda, establish US Positions – J. Naujokas/R. O'Connor**

The following are verbatim excerpts from the SC17 Agenda, SC17 N 1933 that may be of interest to B10 to establish National Positions for the HOD and Delegates. Doc Numbers are SC 17 Nxxxx and are available at the SC17 Website, sc17.com, User ID: SC17, Password Plastique

4.2.1 Review of liaison with SC31 over the previous year and the coming year.

- Review of the Resolutions of the SC31 Plenary Meeting SC17 N 1926
- Seek agreement to Resolution 17 - Memorandum of understanding between SC17 and SC31 SC17 N 1926

4.2.2 JTC1 Decisions and Procedures affecting SC17 Matters arising from the JTC1 plenary meeting, Tromsø Norway, 2000-11-06/10 SC17 N 1855

- Resolution 7** - Normative Referencing of Specifications other than International Standards
- Resolution 14** - Business Plan for Standards Availability
- Resolution 15** - Freely Available Access to JTC1 Working Drafts and Committee Drafts
- Resolution 18** - Marketing Initiatives
- Resolution 23** - JTC1 Long Term Planning
- Resolution 25** - Trial New Participation Mode and the subsequent Strategic Planning Meeting held in London, June 2001.

4.2.3 Co-existent technologies To review the result of the enquiry on how SC17 should deal with co-existent technologies and agree the way forward; N 1845, N 1806, 1868, N 1908

4.2.4 OWG2 - SC17's approach to biometrics

- a) To review the outcome of the meeting held in London 2001-04-19/20
- b) Agree future work for SC17 in this area

4.2.5 Patents To review the proposed Guidelines for the application of the ISO/IEC Directives related to patents in the domain of ISO/IEC JTC1/SC17 N 1918

4.2.6 Guidelines for voting within SC17 Working Groups

To agree a final document for use by SC17 Working Groups N 1833, N 1925.12

### 4.3. Nomination of delegates and HOD's to SC 17 Plenary & WG meetings:

SC17 Plenary	HOD: Ron O'Connor
WG 1	HOD: Gerry Parsons
TF1	HOD: Gerry Parsons
WG 3	HOD: Dan Ryan
WG 4	HOD: Phil McCauley
WG 5	HOD: Patty Greenhalgh
WG 8	HOD: Joe Ravenis
TF3	Francis Christian
WG 10	HOD: Mike Calvin

## 5.0 NCITS- ANSI Issues

5.1 Status Of Second Public Review of *NCITS 327:199X DL/ID (Vic Andelin/Jim Ryland-NCITS/ J.Naujokas)*

5.2 Request for approval of NP for revision of ANSI NCITS 322:1998 – **Julie Hermanson**

5.3 Endorsement to US TAG JTC1, of Eva Schnell for renewed term as SC 17 WG5 Convenor – **J. Naujokas**

5.4 Proposed Revision of ANS! NCITS 284 Health Care Card Standard – **J. Naujokas**

5.5 Nominations for 2001 NCITS Awards

**6.0 NCITS B10 Subgroup reports**

- 6.1 USRC Report, **Patty Greenhalgh**
- 6.2 B10.1 IC Card with Contacts, **James Russell (Phil McCaulley)**
- 6.3 B10.3 Card Service Life, **Julie Hermanson**
- 6.4 B10.5 Contactless IC Cards, Joe Ravenis II **Joe Ravenis**
- 6.5 B10.6 Physical & Mag Stripes, **Richard Fayling**
- 6.6 B10.8 Drivers License/ID, **Vic Andelin**
- 6.7 SC 17/WG 3 Machine Readable Travel Docs - **Dan Ryan**
- 6.8 X9 Liaison Report – **B. McGuinness/G. Smith**
- 6.9 X12N Liaison Report - **Peter Barry**

**7.0 Other Business**

**8.0 Future meetings**

January 24, 2002	American Express, Phoenix, AZ
May 9, 2002	Need Volunteer
August 15, 2002	MasterCard, St. Louis

**9.0 Adjournment**

**ANNEX A**  
**Next NCITS B10 Meeting Schedule**

Meeting Schedule, January 21-24, 2002 Host: American Express

	Mon. Jan 21	Tu. Jan 22	Wed, Jan 23	Th. Jan 24
B10.1 IC w/Contacts			(10)	
B10.5 Contactless IC			(20)	
B10.3 Card Service Life		(30)		
B10.6 CDTF Task Force	(30)			
B10.6 MS/Phys/TM/TFC			(30)	
B10.8 Drivers License			(40)	(40)
B10.8 Biometrics			(12)	
USRC			(10)	
B10 Plenary				(45) 1:00PM

Chairs will be asked to fill in meeting times and number of attendees at the meeting

**ANNEX B**  
 Meeting Schedule, August 13 – 16, 2001  
 Cincinnati, OH

	Mon. Aug 13	Tu. Aug 14	Wed. Aug 15	Th. Aug 16
B10.1 IC w/Contacts			Cancelled	
B10.5 Contactless IC			(15) 9AM- 12PM	
B10.3 Card Service Life		(40) 8AM-5PM		
B10.6 CDTF Task Force	(30) 8AM-5PM			
B10.6 MS/Phys/TM/TFC			(30) 8AM – 5PM	
B10.8 Drivers License			(30) 1- 5 PM	
B10.8 Biometrics			(15)8:30-5PM	
USRC			(10) 10AM-1PM	
B10 Plenary				(45) 9AM – 1PM