



ISO/IEC JTC 1 N 3586 revised

Date: 1995-06-28

**ISO/IEC JTC 1
INFORMATION TECHNOLOGY
Secretariat: U.S.A. (ANSI)**

TITLE: Resolutions of the Eighth Plenary Meeting of ISO/IEC JTC 1, 13-16 June 1995, Kista, Sweden

SOURCE: Secretariat, ISO/IEC JTC 1

PROJECT: ---

STATUS: Resolutions adopted at the Eighth Plenary Meeting of ISO/IEC JTC 1, 13-16 June 1995, Kista, Sweden

REQUESTED ACTION: It is the intention of the JTC 1 Secretariat to issue separate communications on all Resolutions requiring action.

DISTRIBUTION: P and L Members
JTC 1 Officers

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Resolutions of the Eighth Plenary Meeting of ISO/IEC JTC 1,
13-16 June 1995, Kista, Sweden

Resolution 1 Appointments

In accordance with the JTC 1 Directives, JTC 1 makes the following appointments effective this date:

Mr. R. Steinbrenner, Chairman, SC 11 (re-appointment)
Mr. G. Sidey, Strategic Planning Rapporteur (through the next Plenary)

Unanimous

Resolution 2 JTC 1 Chairman Appointment

JTC 1 appoints Mrs. Mary Ann Lawler for an additional three-year term of office as JTC 1 Chairman (through the Spring 1998 JTC 1 Plenary Meeting), subject to approval by ISO/IEC Councils.

Unanimous

Resolution 3 Statement of JTC 1 Policy on Interoperability

JTC 1 instructs its Secretariat to circulate document JTC 1 N 3560, "Statement of JTC 1 Policy on Interoperability" to JTC 1 National Bodies and Liaison Organizations for a three month letter ballot on approval of the policy. The results of this ballot will be reviewed by SWG-CA at its 4-6 December 1995 meeting in New York City.

Unanimous

**Resolution 4 Request for Information from SCs and SGFS on
Implementation of JTC 1 Policies on
Conformity Assessment and Interoperability**

JTC 1 instructs its Secretariat to circulate document JTC 1 N 3561 "Request for Information from SCs and SGFS on Implementation of JTC 1 Policies on Conformity Assessment and Interoperability" to JTC 1 National Bodies, Liaison Organizations, JTC 1 SCs and SGFS for review and comment by 1 November 1995. JTC 1 instructs its SWG-CA to review any comments submitted on this document at its 4-6 December 1995 meeting in New York City.

Unanimous

Resolution 5 Revised JTC 1 Strategic Policy Statement

JTC 1 adopts the Revised JTC 1 Strategic Policy Statement as contained in document JTC 1 N 3526.

JTC 1 instructs its Secretariat to distribute this document to all National Bodies, JTC 1 subsidiary bodies and Liaison Organizations.

JTC 1 further instructs its Secretariat to include this revised policy statement as an Annex to the next edition of the JTC 1 Directives.

Unanimous

Resolution 6 Revised JTC 1 Strategic Plan

JTC 1 adopts the Revised JTC 1 Strategic Plan as contained in document JTC 1 N 3525 and instructs its Secretariat to distribute this document to all National Bodies, JTC 1 subsidiary bodies and Liaison Organizations.

Unanimous

Resolution 7 Resignation of Strategic Planning Rapporteur

JTC 1 notes the resignation of Mr. Julian Bogod as Strategic Planning Rapporteur. JTC 1 expresses its appreciation to Mr. Bogod for his effective leadership and contributions in the area of strategic planning which resulted in the successful adoption of a JTC 1 Strategic Policy Statement and Strategic Plan. JTC 1 wishes him well in his future endeavors.

Unanimous

Resolution 8 Appreciation for Participation of Werner Brodbeck

JTC 1 notes the retirement of Mr. Werner Brodbeck, a long-standing and active JTC 1 participant. JTC 1 expresses its appreciation to Mr. Brodbeck for his many contributions to JTC 1; most recently for his leadership as Convener of both WG-DFS and WG-RS. JTC 1 wishes him a happy retirement.

Unanimous

Resolution 9 Strategy for Implementation of Information Technology

JTC 1 notes that the WG on JTC 1 Strategy for Implementing IT has completed its mission as outlined in Geneva Resolution 42. However, JTC 1 also recognizes that additional work is needed to develop a more detailed JTC 1 strategy for implementing IT. Therefore, JTC 1 resolves:

1. To request that its National Bodies and Subcommittees provide information on their experiences (good and bad) with electronic document distribution, especially as it relates to the implementation of document JTC 1 N 3413 (formatting guide) as soon as possible but no later than 31 August 1995. These comments will then be circulated to the JTC 1 National Bodies for information and review.

2. To establish an Ad Hoc Group on JTC 1 Strategy for Implementing IT to continue developing the JTC 1 strategy between now and the March 1996 JTC 1 Plenary meeting. This Ad Hoc Group will meet 4-6 October 1995 in New York City to review the National Body and Subcommittee comments received on document JTC 1 N 3413 (as well as related contributions) and will prepare a draft revised formatting guide and recommendations to the March 1996 JTC 1 Plenary meeting on future actions.

JTC 1 National Bodies and Subcommittees are requested to nominate participants to this Ad Hoc Group to represent their official positions.

JTC 1 appoints the JTC 1 Secretariat as Convener of this Ad Hoc Group.

3. To forward the following documents to the ad hoc for consideration at its October 1995 meeting:

JTC 1 N 3499, N 3507, N 3535, N 3549 and N 3576.

Unanimous

Resolution 10 European ICT Standards Requirement Forum

JTC 1 understands that a European ICT Standards Requirement Forum will be established in the near future. When such a body is established, JTC 1 instructs its Secretariat to issue an "accelerated" letter ballot to determine whether or not JTC 1 should seek "Observer" status with this group and if a National Body is willing to provide a delegate to the group.

Unanimous

Resolution 11 On-line Distribution of JTC 1 Documents

JTC 1 notes that National Bodies and Secretariats are receiving numerous enquiries regarding the validity of distributing JTC 1 documents (WDs, CDs, DISs, National Body contributions etc.) via an on-line service (WWW, FTP sites etc.). JTC 1 requests ITTF to urgently provide JTC 1 with information/guidance on whether or not this type of distribution is permissible and if so, under what conditions.

Unanimous

Resolution 12 Special Presentation

JTC 1 expresses its appreciation to Dr. A. Samarin from ISO/CS for the excellent presentation on ISO/IEC current and future electronic publication and document distribution plans. It was very informative.

Unanimous

Resolution 13 Modification to DIS Balloting Procedures

JTC 1 accepts the report of the Ad Hoc Group on DIS Procedures and instructs its Secretariat to update the JTC 1 Directives with the changes contained in JTC 1 N 3349, as modified by the recommendations in JTC 1 N 3579.

1 Negative: Japan

Resolution 14 JTC 1 Information Source

JTC 1 accepts the report of the Ad Hoc Group C as given in document JTC 1 N 3580 revised, and resolves:

1. To instruct its Secretariat to specify a uniform format and uniform classes of information for electronic submissions of Subsidiary Bodies' reports in order to make information more readily accessible on-line by various user types or "information seekers". (Additional information may be provided at the discretion of the Subsidiary Bodies.)
2. To instruct its Secretariat to request from its Subsidiary Bodies any example(s) of additional materials and documents they are using which can be useful to JTC 1 for providing information on its Subsidiary Bodies' work e.g. SD7 of JTC 1/SC27 and SC7's project requirement documents.
3. To instruct its Secretariat to collate and circulate the information received under 2, to its Subsidiary Bodies and National Bodies for information and possible comments.

4. To instruct its Secretariat to ask its National Bodies what additional information they would require from JTC 1 to help them fulfill their needs in providing information to all categories of "information seekers".
5. To accelerate its IT implementation for on-line distribution in order to make information more readily accessible.
6. To request ITTF to provide guidance, as noted in Resolution 11, on the following types of documents for on-line access:
 - JTC 1 & Subsidiary Bodies Structures
 - JTC 1 Secretariat Reports
 - Meeting Calendars *
 - Subsidiary Bodies Reports
 - Ballot Results *
 - Plenary Resolutions *
 - Document Registers *
 - Agendas, Minutes *
 - Strategy Documents *
 - Directives
 - NP
 - WDs
 - CDs
 - DISS
 - ISS
 - etc.

* Applies to JTC 1 and all its Subsidiaries Bodies

Unanimous

Resolution 15 Status of JTC 1/ETSI Agreement

JTC 1 understands that ITTF is in the process of preparing a Draft Agreement on JTC 1/ETSI Cooperation. JTC 1 instructs its Secretariat to circulate the forthcoming Agreement to JTC 1 National Bodies for comments, when it becomes available.

Further, JTC 1 expresses its appreciation to Mr. Frede Ask of ETSI for his briefing on the forthcoming Agreement and its major provisions.

Unanimous

Resolution 16 Standardization in the Field of EDI and Open-edi and the Work of ISO/TC 154

Noting that ISO/TC 154 is scheduled to meet 1995-08-30/1995-09-01 in Cologne, Germany, JTC 1 requests its SC 30 to send a representative to the TC 154 Plenary meeting and report the results to the March 1996 JTC 1 Plenary in Sydney.

Unanimous

**Resolution 17 Information on Standardization in the Field
of EDI and Open-edi**

Having considered the recommendations of the Strategic Planning Rapporteur Group, JTC 1 instructs its Secretariat to circulate SPRG recommendations 7 and 8 as contained in document JTC 1 N 3527 to JTC 1 National Bodies for review and comment. In particular, National Bodies should be asked to indicate whether or not they concur with the recommendations and if yes, to provide guidance on how these recommendations should be implemented and by whom.

In this context, National Bodies are requested to submit for information any documentation they may have which would be helpful in the possible development of a guide.

Unanimous

Resolution 18 BSR Workshop

JTC 1 instructs its Secretariat to obtain and circulate for comments the output documents of the 10-14 July 1995 BSR Workshop to the JTC 1 National Bodies and Subcommittees dealing with related matters (SCs 1, 14, 21(IRDS) and 30). Comments on these documents are requested before the next BSR Management Committee meeting scheduled for 25-26 September 1995.

Unanimous

**Resolution 19 JTC 1 Ad Hoc Group on Standardization
of Automatic Data Capture (ADC)**

After having discussed the USA proposal on the formation of a new JTC 1 SC on standardization of Automatic Data Capture (contained in document JTC 1 N 3536), JTC 1 instructs its Secretariat to obtain and circulate additional information on the topic of ADC standardization, including possible work items, to JTC 1 National Bodies for review and comment in time for consideration at a Fall 1995 meeting.

JTC 1 further establishes an Ad Hoc Group on ADC to meet in Fall 1995 to review the comments requested above and prepare recommendations, including a draft title and scope, to the March 1996 JTC 1 Plenary Meeting in Sydney on how JTC 1 should proceed in this area.

Final Ad Hoc Meeting arrangements will be provided as soon as possible but no later than 1 September 1995.

JTC 1 appoints Mr. Gibson, USA, as Convener of this Ad Hoc Group.

Unanimous

Resolution 20 Future of SC 15

JTC 1 noted the ECMA proposal to disband SC 15 as contained in document JTC 1 N 3497 and as a result JTC 1 instructs its Secretariat to circulate N 3497 to JTC 1 National Bodies for comment.

JTC 1 further establishes an Ad Hoc Group on the Future of SC 15 to resolve the comments received on the disbandment of SC 15 and prepare recommendations to the March 1996 JTC 1 Plenary Meeting in Sydney. In addition, the Ad Hoc Group should also prepare a document recommending the future disposition of the SC 15 projects should National Body P-member participation fall below the five National Body minimum.

This Ad Hoc Group will work via electronic mail and other electronic means; JTC 1 appoints Dr. Tojo, Japan, as Convener of this Ad Hoc Group.

Unanimous

Resolution 21 Reference Specifications

JTC 1 accepts the report of the Working Group on Reference Specifications as given in document JTC 1 N 3581, and resolves:

1. To instruct its Secretariat, on receipt of the WG-RS document "The Normative Referencing, in Standards developed by JTC 1 subcommittees, of Specifications other than International Standards", to circulate this document to JTC 1 National Bodies and Subcommittees for review and comment no later than 13 October 1995.
2. To instruct SGFS to respond to JTC 1 N 3419 in its forthcoming meeting and to forward the response to the JTC 1 Secretariat. JTC 1 instructs its Secretariat to submit the above SGFS response to JTC 1 National Bodies for review and comment no later than 13 October 1995.
3. To approve a further meeting of the WG-RS, to be held in Washington DC on 31 October - 3 November 1995, for the following purposes:
 - A. To resolve comments from National Bodies on "The Normative Referencing, in Standards developed by JTC 1 subcommittees, of Specifications other than International Standards"
 - B. To consider the issues relating to Normative References to Referenceable Specifications in ISPs.

with the aim of producing documents for approval by JTC 1 at its next plenary in March 1996. JTC 1 further approves the intention of WG-RS not to consider the implications of references from Fast-tracked specifications or from PASs submitted for transposition.

JTC 1 appoints Mr. Ulrich Hartmann, Germany, as Convener of WG-RS.

Unanimous

Resolution 22 JTC 1 Business Analysis and Business Planning

JTC 1 accepts the report of Ad Hoc Group B as given in document JTC 1 N 3583 revised and resolves:

1. To instruct its Secretariat to forward document JTC 1 N 3583 revised to JTC 1 National Bodies for comment. Comments should be submitted to the JTC 1 Secretariat by 20 October, 1995.
2. JTC 1 authorizes the continuation of Ad Hoc Group B through the next JTC 1 Plenary meeting in March 1996 in Sydney. JTC 1 further authorizes the Convener of this Ad Hoc Group, Mr. Bartoli, (in conjunction with the JTC 1 Secretariat) to call an interim meeting of the Ad Hoc Group to deal with National Body comments received per item 1 above.
3. JTC 1 requests its National Bodies to conduct reviews of SC work programs consistent with the DIN study in JTC 1 N 3506. The emphasis of these reviews should be on determining the continued market validity of SC projects. JTC 1 requests National Bodies to forward these studies to the appropriate JTC 1 SCs for use in managing their respective work programs. SCs are asked to report the results of these efforts to JTC 1 as part of their management reports.
4. JTC 1 reminds its SCs that effective program management is a major part of their activities. JTC 1 requests each SC to consider the results of item 3 in managing their respective work programs.

JTC 1 notes that the National Body of Ireland will be submitting a contribution on JTC 1/SC planning and management for circulation with N 3583 revised.

Unanimous

**Resolution 23 JTC 1 Involvement in Global Information
Infrastructure (GII)**

JTC 1 accepts the report of Ad Hoc Group A as given in document JTC 1 N 3585 revised and resolves:

1. To request ISO and IEC to provide the resources for the organization of the proposed ISO/IEC/ITU GII Seminar which is to be held by January 1996
2. To request ITTF to invite ITU to confirm their participation in the GII Seminar and to nominate members to the organizing Ad-Hoc Group.
3. To request ITTF to approach the G7 Secretariat (Mr. Vardakas, CEC) to take note of the ISO/IEC/ITU international GII Seminar and to invite them to take advantage of this seminar as an input to their proposed Spring '96 Seminar on GII.
4. To establish an Ad Hoc Work Group on GII with the following terms of reference:
 - (i) Planning the organization and realization of the seminar in association with the ITU based on the draft agenda developed in Kista. In addition, this Ad Hoc is responsible for delivery and development of the article for publication in the ISO Bulletin.
 - (ii) The seminar is to be held by the end of January 1996
 - (iii) Initial membership is to be drawn from the JTC 1 Ad-Hoc Group A of the Kista Plenary meeting.
 - (iv) Participation is open to JTC 1, ISO and IEC technical committee members.
 - (v) JTC 1 appoints Mr. Henry J F Ryan (Ireland) to Chair the Ad Hoc Group
 - (vi) First meeting will be held via teleconference on 12 July, 1995, based on exchange between the members via electronic mail and other electronic means. Some face-to-face meetings may be necessary.
5. To request ISO and IEC to invite interested committees to participate in the ISO/IEC/ITU GII Seminar and its planning.
6. To establish a Special Working Group on GII with the following term of reference:
 - To advise and make recommendations to the JTC 1 Plenary meeting concerning JTC 1's role in the GII.

- To advise and make recommendations to the JTC 1 Plenary meeting concerning the assignment of specific GII responsibilities to JTC 1 subsidiary bodies.
[Note: when making its recommendations, it is expected that SWG-GII will make maximum use of JTC 1 technical subsidiary bodies to carry out the technical portion of JTC 1 GII work.]
- To promote and coordinate JTC 1 technologies in relationship to the global information infrastructure via:
 - i) ongoing coordination activities between ITU, ISO and IEC committees as outlined in JTC 1 N 3547
 - ii) formal liaison to relevant bodies (fora and consortia), e.g. IISP and other equivalent organizations, on behalf of JTC 1.
- To carry out its activity in cooperation with other groups, both internal and external to JTC 1.
- Membership in SWG-GII shall be open to all P-members of JTC 1, and liaison with SWG-GII shall be open to all JTC 1 Category A and B Liaisons and any others subject to JTC 1 approval.
- JTC 1 also requests SWG-GII to address Resolutions 5 and 6 in JTC 1 N3527

JTC 1 instructs its Secretariat to issue a call to JTC 1 National Bodies for candidates to serve as Convener of SWG-GII.

7. To welcome the invitation to participate in the Global Standards Collaboration (GSC-3) meeting to be held in Seoul, September 1996 and recommends that the JTC 1 Chairman nominate a member of JTC 1 to participate on behalf of JTC 1 on receipt of the GSC-3 formal invitation. JTC 1 further requests the JTC 1 members, who also participated in GSC-2 in Ottawa, to informally convey the JTC 1 plans for coordination of GII standards-related activities.

Unanimous

**Resolution 24 Maintenance Responsibility for JTC 1
Standards**

JTC 1 approves the assignment of maintenance responsibility for JTC 1 standards as given in document JTC 1 N 3532 and instructs its Secretariat to advise the affected Subcommittees of their new assignments.

Unanimous

**Resolution 25 Modification to the JTC 1 Directives to
Address Provision of Project Editors for
Fast Track Projects**

JTC 1 instructs its Secretariat to modify the JTC 1 Directives (Third Edition) as documented in JTC 1 N 3578 revised.

Unanimous

Resolution 26 Category B Liaison

JTC 1 accepts the SC 6 resolution contained in document JTC 1 N 3531 regarding the Airline Telecommunications and International Services (SITA) request for Category A Liaison with SC 6.

JTC 1 instructs its Secretariat to advise SITA that SC 6 does not wish to establish Category A Liaison at this time, rather SC 6 wishes to maintain the Category B Liaison relationship it currently has with SITA.

Unanimous

Resolution 27 Category C Liaisons

Having reviewed the requests for Category C Liaison, JTC 1 recommends that ITTF grant Category C Liaison status as follows:

| | | |
|-------------------------|---|---|
| JTC 1/SC 29/WGs 11 & 12 | - | Digital Audio-Visual Council (DAVIC) (N 3493) |
| JTC 1/SC 29/WG 12 | - | Interactive Multimedia Association (IMA) (N 3528) |

Resolution 28 Category A Liaisons

Having reviewed the requests for Category A Liaison, JTC 1 recommends that ITTF grant Category A Liaison status as follows:

- JTC 1/SC21 - Airline Telecommunications and International Services (SITA)
- JTC 1/SC 18 - Internet Society
- JTC 1/SC 29 - International Confederation of Societies of Authors and Composers (CISAC)

JTC 1 requests SC 18 to prepare a cooperative agreement with the Internet Society using JTC 1 N 3067 as a guide and to submit this to JTC 1 for approval.

Unanimous

Resolution 29 JTC 1 Delegation to JTAG 2

JTC 1 authorizes the following delegation to represent JTC 1 at future JTAG 2 meetings:

Mr. Thomas Frost (SC 18), Head of Delegation
Mr. Jan van den Beld (SC 2, SC 11, SC 15, SC 23)
Mr. Roy Pierce (SC 28)
Dr. Hiroshi Yasuda (SC 29)

JTC 1 also invites SC 24 to name a representative to the JTAG 2 delegation.

Unanimous

Resolution 30 JTC 1 Delegation to JTAG 2/CIE Color Meeting

JTC 1 authorizes its subcommittees participating in JTAG 2 (SC 2, 11, 15, 18, 23, 24, 28 and 29) to nominate a representative(s) to represent JTC 1 at the proposed JTAG 2/CIE Color Meeting in Vienna in Spring 1996. The nomination of these representatives should be submitted to the JTC 1 Secretariat as soon as possible but no later than 1 March 1996.

Unanimous

Resolution 31 Special Subcommittee Presentations

JTC 1 expresses its appreciation to

- 1. Mr. W. Wakker - SGFS Special Group on Functional Standardization
- 2. Mr. D. Mabbott - SC 17 Identification Cards & Related Devices
- 3. Mr. K. Vedder - SC 27 IT Security Techniques

for the excellent presentations given at this Plenary Meeting.

Unanimous

Resolution 32 Future Meetings

The following schedule of JTC 1 Plenary Meetings is agreed:

- 12-15 March 1996 - Sydney, Australia
- Dec./Jan. 1996/1997 - France
- 9-12 September 1997 - Ottawa, Canada
- March-May 1998 - Japan
- January 1999 - Brazil
- October 1999 - Seoul, Korea

The JTC 1 Chairman and Secretariat will have a one-day discussion forum with the JTC 1 Sub-group Chairmen and Conveners preceding the Sydney Plenary Meeting. Heads of Delegations will be invited to attend.

Unanimous

Resolution 33 Liaison Between ISO/IEC JTC 1 /SC 7 and ISO/TC 176

JTC 1 notes with satisfaction the report of SC 7 on the progress made in establishing effective liaison with ISO/TC 176 and looks forward to continued success in this area.

Unanimous

Resolution 34 Revised PAS Transposition Management Guide

JTC 1 adopts the Revised PAS Transposition Management Guide as contained in document JTC 1 N 3582.

JTC 1 instructs its Secretariat to distribute this document to all JTC 1 National Bodies, JTC 1 Subsidiary Bodies and Liaison Organizations.

JTC 1 further instructs its Secretariat to ensure that the related changes are made to the PAS Management Guide Plan prior to its publication.

Unanimous

**Resolution 35 Withdrawal of Project JTC 1.27.15
"Collection and Analysis of Requirements for
IT Security Evaluation Criteria"**

JTC 1 notes that the National Body of France has withdrawn its objection to the withdrawal of project JTC 1.27.15 as contained in document JTC 1 N 3386. JTC 1 therefore authorizes the termination of project JTC 1.27.15.

Unanimous

RESOLUTION APPRECIATION

a) JTC 1 expresses its appreciation to Mr. Ingmar Jonsson, ITS, for his welcoming remarks and expressions of support of the work of JTC 1.

Acclamation

b) JTC 1 expresses its appreciation to ITS and its staff, and in particular to Mr. Bo Viklund and Mrs. Ann Flod, for the excellent meeting arrangements and administrative support. Further, JTC 1 expresses its appreciation to ITS for their Hosting of the wonderful reception and dinner on the boat.

Acclamation

- c) JTC 1 expresses its appreciation to the Subcommittee Chairmen, Secretaries, and Conveners of its Special Working Groups for their efforts in support of the work of JTC 1 and for the preparation of the reports that reflect these activities.

Acclamation

- d) JTC 1 expresses its appreciation to the Conveners of each of the WGs/Ad Hoc Groups for their leadership that ensured a successful outcome to their allotted tasks:

| | |
|-----------------------------------|------------------|
| WG-RS | Mr. U. Hartmann |
| Ad Hoc Group A | Mr. H. Ryan |
| Ad Hoc Group B | Mr. P. Bartoli |
| Ad Hoc Group C | Dr. R. Pritchard |
| Ad Hoc Group on DIS Procedures | Mr. R. Follett |

Acclamation

- e) JTC 1 expresses its appreciation to the Drafting Committee for its hard work in preparing the results of this Plenary Meeting.

Acclamation

- f) JTC 1 expresses its appreciation to its Chairman and Secretariat for their efforts in bringing about another successful JTC 1 Plenary Meeting.

Acclamation